Hilliard Davidson Theatre Department

**2018-2019 APPLICATION**   
Student Assistant Director

\* You must attend the student directing informational meeting on **Tuesday, May 22** at 2:40 in order to apply to be a student assistant director. \*

**ASSISTANT DIRECTOR APPLICATION**

*Submitting an application DOES NOT guarantee you will be selected as an assistant director.*

*Selection is based on applicant’s previous theatre experience, leadership experience, potential benefits from serving as an assistant director, and the number of applicants.*

**TO APPLY:**

NOTE: To be considered, you MUST have previously served as a student director for either a night of student directed one-acts or a travelling production.

You are applying for the entire school year of shows. If there are certain productions that you do not wish to be considered for due to conflicts, please make that known. If you wish to be considered for the position of assistant director for multiple productions (i.e. doing BOTH the 9-10 play and the musical, for example) please make that known.

Applications should be TYPED or PRINTED NEATLY!

Turn-in the completed copy NO LATER THAN AUG 31! Early is better! Nothing will be accepted late. DO NOT wait until the last minute. Things happen. People are absent. Demonstrate that you are responsible.

You need to be available for a possible face-to-face interview after school on **Monday, Sept 3**.

Assistant Directors will meet with their production’s director prior to the start of the audition process. *Inability to attend these mentoring sessions will* ***disqualify*** *you from consideration.*

Thank you for your effort, interest, and hard work!

*Student Assistant Director Responsibilities*

***Audition Process***

* Assisting with organization of audition forms
* Keep those auditioning organized and the process moving

***Production Process***

* Lead rehearsal warmups – Vocal, Interpersonal, Physical (VIP)
* Do line runs with smaller groups of actors
* Type up and distribute notes from the previous rehearsal
* Organize posters and advertising materials for Public Relations Officers to distribute at poster drive
* Make the props list

**Polishing scenes**

* After scenes are blocked by the director, work with the actors on polishing the scene
  + Focus on details like:
    - Making sure lines and cues are correct (and loud enough!)
    - Developing interesting physical character traits
    - Ensuring that students’ character intentions are clear (“What does your character want in this scene?”)

**Stage Manager Duties**

* Take all blocking notes during rehearsals

**Learning through observing**

* Observe how the director approaches character work, carries out blocked scenes, and deals with problems that arise
* Ask questions about the rehearsal process
* Discuss what went well/did not go well with the director at each rehearsal
* Assist planning out what to work on in subsequent rehearsals

**Liaise with the cast and crew**

* Check in with the cast and crew periodically, to see what they can do to help out and make the rehearsal process a positive one

**And…**

* Any additional duties agreed upon by you and the director that apply on a production by production basis.

**ASSISTANT DIRECTOR APPLICATION**

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| Name |

Consider me for multiple shows \_\_\_\_

Do NOT consider me for these productions due to conflicts: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| Cumulative GPA(s) |

*(You are applying for a leadership position. Your cumulative GPA should reflect this. If you feel your GPA does not provide an accurate picture of your abilities, explain that here.)*

Production previously directed by you \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please explain/list your other theatrical experience. Include acting roles both in and outside of HDHS, technical experience, and any previous directing experience. *You are applying to be a director – you should have a significant amount of experience to help you take on this role*. It definitely helps if you have had experience on both sides of the curtain.

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Why do you want to be an assistant director?

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What skills or talents do you have that could help you in this role?

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Please explain/list your leadership experience. Include other clubs and activities you are involved with both inside and outside of HDHS. Note any offices that you have held. Also, include any other information you believe could be helpful.

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Is there anything else you want us to know about you or consider while making this decision?

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